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Date:

Job Description: Animal Care Technician

Reports to: Supervisors and Executive Director

General Summary:

Helps with all tasks related to daily rehabilitation and ambassador care at ORC, focusing on animal care, diets, and assisting with medical care.

Job responsibilities include:

- Oversee feeding and cleaning.
- Have a working knowledge of species-specific diets used at ORC. Maintain refrigerator and freezer stocks and report when low.
- Supervise and train animal care volunteers.
- Assist with medical care, oversee and complete treatment plans put forth by supervisor and ED.
- Manage patient records including WRMD, hard paperwork and band information and supervise data entry volunteers.
- Assist in management of movement of patients and assessment of patients for release. Update and manage hospital white boards with patient numbers and treatment plans.
- Manage upkeep of main building/breezeway cleanliness and organization; including main room, med room and hospital, all refrigerators and deep freezes.
- Have a working knowledge of all outside mews, enclosures and flights- including mending materials, appropriate perching, mister operation, enrichment and cleanliness standards.
- Keep track of daily volunteer participation through [signup.com](http://signup.com)
- Coordinate patient transport.
- Interact with the public during intake of patients in a professional and informative manner.
- Work ORC public events and education programs as needed.
- Assist supervisors and ED in any tasks that relate to ORC mission.

Qualifications and Requirements:

- 1 year experience working with animals (preferably wildlife) in a captive, or rehabilitation setting.
- Represent ORC at all times in accordance with our code of conduct, minimum standards for wildlife rehabilitation and all other ORC protocols.
- Must be respectful of wildlife patients and keep their health and wildness a priority.
- Must be detail-oriented, organized, and able to communicate effectively with staff, volunteers and the public.
- Must be able to efficiently train and supervise volunteers with a focus on time management.
- Must be able to lead with positivity in order to foster team work, build relationships, and inspire others to complete ORC's mission.

- Have a friendly, understanding personality that can manage a variety of personalities in a volunteer, and public setting.
- Work towards learning and maintaining WRMD.
- Basic working knowledge of Microsoft Word and Excel
- Knowledge of basic natural histories of all local raptor species including education ambassadors.
- Ability to do basic intake/physical exam
- Working knowledge of fluid therapy.
- Ability to safely and correctly administer medicines.
- Experience with basic wound management.
- Must work toward passing IWRC Certified Wildlife Rehabilitator Exam and completing required 2 unit CE every 2 years.
- Physically capable of standing for long periods of time. Must be able to lift 40 pounds.
- Must have own vehicle and carry correct insurance.
- Must be able to take direction from supervisors and ED.
- Must be able to work some evenings, weekends and holidays as needed.
- Must be skilled multi-tasker and be able to clearly and efficiently prioritize tasks as the patient load shifts between seasons.

Job is for 40 hours per week. Starting pay will be commensurate on qualifications between \$17-\$19 an hour.

To apply: please send a cover letter detailing experience and qualifications, and a current resume. Please include names and contact information of 2 professional references that can speak to your qualifications.

You mail email applications or any questions to [ojairaptorcenter@gmail.com](mailto:ojairaptorcenter@gmail.com)

\*Please do not call our center number to inquire about this position as we are a wildlife rehab hospital and need to keep our phone lines open to animal related inquiries.